



TERMS & CONDITIONS FOR ADMISSION

2. Refund amounts will be based on a student's last date of attendance (LDA). When determining the number of weeks completed by the student, a partial week will be calculated the same as if a whole week were completed, provided the student was present at least one day during that week. Students in California will sign a California State Enrollment & Refund agreement and refunds will be processed accordingly.

3. First Period of Financial Obligation: For students whose last day of attendance occurs at any point in the first four weeks of their initial period of financial obligation, TALK will retain the charges applicable to the first four weeks. For students, whose last date of attendance occurs after the first four weeks but before or at the mid-point (60% for California Schools) of their period of financial obligation, TALK will retain a prorated amount of tuition. For students whose last date of attendance occurs after the midpoint (60% for California Schools), TALK will retain all of the charges for that period.

4. Subsequent Periods of Financial Obligation or Enrollment periods: For students who have completed the first period of financial obligation or extended their enrollment at the institution but whose last date of attendance occurs before or at the midpoint of any subsequent period of financial obligation, the institution may retain a prorated amount of tuition for that period. For students whose last date of attendance occurs after the midpoint of any subsequent period of financial obligation, the institution may retain all of the tuition for that period.

WITHDRAWAL OR TERMINATION AFTER START OF ACCOMMODATIONS: REFUNDS/MODIFICATION TO PAYMENT PLANS

1. Student understands and accepts that TALK acts strictly as an agent for the student and may contract in its own name to facilitate the booking process based upon the students' requirements as indicated in this Application Form. Further, TALK is entitled to the difference between what the provider charges and the price the student pays, as a fee.

2. A student must provide notification of withdrawal in writing to be eligible for a refund or payment plan modification

3. Accommodations pricing is based on starting accommodations on the Sunday prior to the course start date and ending accommodations on the Saturday after course completion. Additional charges will apply where accommodations are required before the first Sunday or after the last Saturday.

4. Students must give 4 weeks' notice in writing to the School Director. For terminations made before 50% (60% for California Schools) of the course has been completed, Student is required to pay for the period of accommodations plus the applicable notice period. For terminations made after 50% (60% for California Schools) of the course has been completed, Student is required to pay for the entire period of accommodations. If applicable, students are bound by the terms and conditions as defined in any student housing agreements.

EXTENSIONS

Students who extend their studies will be subject to the pricing payment and refund policies in place at the time of their extension request, will not be required to pay an additional Application Fee and will receive the cumulative weekly pricing for the period of extension.

LESSONS

Each lesson equals 45 minutes. Typically breaks are taken after 2 consecutive lessons.

CLASS SCHEDULES

Class schedules are subject to change, and classes may be modified or cancelled depending on enrollment and other factors.

MINIMUM GROUP SIZE & CONVERSION

In the event that a group class has less than 4 students, TALK, at its option, and with students' consent, may convert 3 group classes to 1 semi-private class (2 or 3 students) or 4 group classes to 1 private session.

MINIMUM AGE

The minimum age for participation in TALK courses is 16 years. San Francisco the minimum age is 18. Additional restrictions may apply for alternative accommodation options.

INSURANCE

TALK requires students to have medical emergency insurance. TALK may refer a student to an Insurance Provider or even facilitate the purchase of the policy provided the request is received in writing with the Application Form and the non-refundable payment is received in full prior to commencement of classes. TALK is not an Insurance Agent, does not recommend any Insurance Provider and has no expertise in this area. It is Student's responsibility to fully evaluate the policy and if the Student requests TALK's assistance, Student agrees to hold TALK harmless regarding any and all legal actions related to the Insurance Policy.

CONDUCT AND DISCIPLINE

TALK may expel or suspend any student whose behavior does not comply with school rules and/or local, state or federal laws. Such offences include but are not limited to: Under-age purchase, attempted purchase or consumption of alcohol, cigarettes or tobacco; Possession of illegal substances; Damage to property of any kind; Unsatisfactory attendance regarding classes or activities (whether or not such attendance is in breach of any visa attendance requirements); Violent or threatening behavior toward others.

PROMOTIONAL ACTIVITY

TALK (and its representatives) may arrange to photograph, record or shoot video footage of students for promotional purposes, (print and digital media). Any student who does not wish to participate should advise TALK at the time of booking and state at the time of the photographing or video shooting the wish not to participate. By accepting these terms and conditions the student (and their parent/guardian if under 18) gives consent to the use of these photographs or video footage without further consent or notification.

DATA PROTECTION

Any information provided to TALK may be retained in digital format and utilized in accordance with TALK's data protection registration and applicable data protection laws.

LIABILITY

TALK (and its representatives) shall not be liable to the student in the event that services to be provided to the student are not provided for reasons beyond the absolute and direct control of TALK (and its representatives).

TALK (and its representatives) shall not be liable for any loss, damage, illness or injury to persons or property however caused, except where such liability is imposed by statute.

PROGRAM START DATES

Every Monday – if a public holiday, courses will begin on Tuesday.

HOLIDAYS

TALK International will not hold classes on the following holidays during 2017:

New Year's Day Observed	Jan 2	Labor Day	Sep 4
Martin Luther King Day	Jan 16	Columbus Day	Oct 9
Presidents Day	Feb 20	Veterans' Day Observed	Nov 10
Teacher Appreciation Day	Mar 3	Thanksgiving	Nov 23
Patriots' Day	Apr 17	Day after Thanksgiving	Nov 24
Memorial Day	May 29	Christmas Day	Dec 25
Independence Day	Jul 4		

No tuition refund or make-up classes are provided as a result of classes missed because of holidays. However, private lessons will not be forfeited due to public holidays. Accommodations (if applicable) are available during these periods. Additional holidays may be observed according to individual campus policies.